

National Taiwan University Selection Guidelines for Emcees of the 115th Academic Year Opening Ceremony

I. Purpose

To publicly select currently enrolled NTU students to serve as emcees for the 115th Academic Year Opening Ceremony.

II. Eligibility

Applicants must be currently enrolled students of National Taiwan University, including undergraduate, master's, and doctoral students. Applicants should possess clear articulation, confident stage presence, and quick responsiveness. Relevant hosting or public speaking experience is preferred. As the primary language of the ceremony is Chinese, selected emcees will be required to host the ceremony in Mandarin Chinese.

III. Application Period

Applications are open **from now until 5:00 PM, April 30, 2026 (Thursday)**.

Application materials must be submitted electronically before the deadline **and a confirmation reply must be received on the same day**. Late submissions will not be accepted.

IV. Application Method and Required Documents

1. Required Application Materials

Applicants must submit the following:

- (1) Application Form (Attachment 1)
- (2) Opening Script for Hosting (1 copy)
 - The script must be written in Chinese, as the primary language of the ceremony is Mandarin Chinese.
 - The script should be typed on A4 paper, using DFKai-SB font, size 12, with single spacing.
 - Length: approximately 300–500 words, corresponding to about 2 minutes of speaking time.
 - The script should include a brief self-introduction and an introduction to the opening ceremony. Applicants may design their own ceremony theme or flow, or refer to previous events on the website of the Student Activity Division.
- (3) Audio Recording (1 file)

Record the script and submit the audio file in a format playable by Windows Media Player (e.g., MPEG, WMV, or similar formats).
- (4) List of Relevant Experience and Achievements (Attachment 2)

Supporting documentation should be included if available.

2. Submission Method

- (1) Please send all electronic files to: activity@ntu.edu.tw
- (2) Email subject line: “115 Academic Year Opening Ceremony Emcee Selection – Application Materials – [Applicant Name]”
- (3) Applicants must receive a confirmation reply indicating successful submission. Applications with missing documents will be considered incomplete and will not be accepted.

V. Selection Procedure

1. The selection process consists of two stages:

- (1) Preliminary Review: Applications will first undergo document screening based on the submitted materials. Selected candidates will be invited to proceed to the second stage.
- (2) Final Interview: Candidates will attend an interview conducted by a selection committee formed by the Student Activity Division, Office of Student Affairs. Candidates will also be asked to demonstrate their hosting abilities on stage.
 - Interview format (approximately 10 minutes per candidate):
 - A. 3-minute self-introduction
 - B. 2-minute reading of a designated script
 - C. Q&A session with the selection committee
 - Evaluation Criteria
 - A. Clarity of speech (40%)
 - B. Stage presence and demeanor (30%)
 - C. Script content (20%)
 - D. Improvisation and on-site performance (10%)

VI. Interview Schedule

Interviews are expected to take place in May. The detailed schedule will be announced on the Student Activity Division website and notified to applicants via email.

VII. Number of Positions

The selection is expected to admit: 2 primary emcees and 2 alternate emcees

VIII. Event Date and Venue

1. The Opening Ceremony will be held on September 6, 2026 (Sunday) at the 3rd Floor of the NTU Sports Center. A full rehearsal will take place on September 5, 2026 (Saturday). A final rehearsal will also be held on the morning of September 6, 2026, prior to the official ceremony.
2. Selected emcees are required to participate in all rehearsals and the ceremony and cooperate fully with the ceremony program. Additional

training sessions (approximately two) will be scheduled prior to the event.

IX. Contact Information

Contact Person: Ms. Liu

Tel: +886-2-3366-2066#13

Email: jtliu4305@ntu.edu.tw

Attachment 2

Emcee Selection for the NTU 115th Academic Year Opening Ceremony List of Relevant Experience and Achievements

No.	Date (Year / Month)	Activity or Achievement Title (e.g., full name of competition or activity)	Type of Supporting Document (e.g., certificate, photo, proof document, etc.)
1			
2			
3			
4			
5			
6			

(Please add additional rows if necessary.)